



Contract for the Trainee Service Period for Students for the Bachelor of Technology Management and Marine Engineering

This contract is agreed upon by Fredericia College of Marine and Technical Engineering, the student and the company where the student completes the professional trainee service period.

Fredericia Maskinmesterskole

Købmagergade 86

7000 Fredericia

Contact: Peter Skovgaard ps@fms.dk

Company:

Address:

Contact Phone number:

E-mail:

Bachelor's student

Name:

Address:

Phone number:

E-mail:

The final professional service trainee period lasts a period corresponding to a minimum of 10 weeks of 37 working hours. A maritime contract is minimum 50 days sea going service. In each contract, the company and the student agree on the actual professional service trainee period and content of internship under supervision of Fredericia College of Marine and Technical Engineering. A copy is sent to Secretary Christina Hybel Østergaard cho@fms.dk

Fredericia College of Marine and Technical Engineering undertakes to comply with the following conditions by endorsing the professional trainee service agreed on by the trainee and the company:

- To be available for the company in relation to advice concerning agreement of trainee service and bachelor's projects.
- To assign somebody from the school to be responsible for the trainee service/contact.
- To inform the company that the professional trainee period will benefit the student and the company to the utmost.



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- To contribute to solving problems and working out challenges in the cooperation between the company and the trainee.
- To supervise the completed logbook.
- That the school supervisor visits the trainee at the company in which they complete the professional trainee service period. If the final service trainee period takes place abroad or at sea, a visit is not required.

The company undertakes to comply with the following conditions by agreeing on employing the student in his/her professional service period:

- To be able to offer a professional service period corresponding to 370 work hours corresponding to 10 work weeks as a minimum. The student and the company are allowed to agree on their own how the work hours will be spent.
- To agree on a specific contract in case special claims are advanced in terms of salary, illness, holidays and/or other circumstances.
- To perform work and have a field of activity that requires approaches acquired by Bachelor of technology management and marine engineering for carrying out the tasks.
- To make sure the trainee will work with project planning of specific practical tasks in the company.
- To contribute to preparing a professional service period for the student that contains a number of elements corresponding to the work tasks of a newly qualified Bachelor of technology management and marine engineering.
- To make sure that the student is covered by the warranty of the company during the service period.
- To affiliate a Bachelor of Technology and marine engineering or an employee with a different but closely related qualification (the company supervisor) to the trainee. This employee acts as the company's contact to the school.
- To be prepared for a visit in the company from the school supervisor during the trainee service period.
- Contribute to evaluating the service period by the trainee's logbook.
- That the final professional trainee service period at sea takes place in a maritime merchant ship with propulsion machinery of 750 kW or above.

The trainee undertakes to comply with the following condition during his professional service period:

- To make sure every party has a signed contract before the service period begins.
- To meet precisely at the agreed time.
- To undergo the same control features and requirements which are always valid for the company employees in general and.
- To undertake participating in everyday work.



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- To participate in work that takes place normal working hours if it is estimated necessary in proportion to the trainee's education or in other special circumstances.
- To complete and hand in a logbook. The student must make sure the logbook is endorsed by the company where the student completes his/her trainee period.
- If the originally agreed upon period of internship is altered, the student is obligated to inform the administration
- If the student does his/her internship abroad, then the student will be obliged to examine the coverage of insurance concerning occupational injuries offered to him/her by the employee. In case the employee does not cover employee insurance, the student will have to pay for his/her own insurance coverage in form of a full-time accident insurance. *Maskinmestrenes Forening* (the Danish union for marine engineers) offers such insurance as part of their membership benefits.
- The student is obligated to inform FMS if they receive a salary paid by the company. If the student receives a salary, he/she is responsible for cancelling SU.



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The above is agreed upon by the student, the company and Fredericia College of Marine and Technical Engineering:

The internship is paid Yes/No:

Company, date

Student, date

Fredericia Maskinmesterskole, date

The internship begins on the _____ and ends on the _____